

SERVICE COMMITTEE

October 6, 2025

The October 6, 2025 Service Committee meeting was called to order at 5:30 p.m. in Council Chambers by Dale Rowe, Chairman. Service Committee members present were Aaron Korte, Dale Rowe, and Andy Voorheis.

Others present included: Kyle McColly, Mayor; Aaron Schoenberger, Water Treatment Plant Supervisor; Eric Honaker, Water Distribution Supervisor; Nickie Coppler, City Auditor; Morgan Faye; Victor Koehler; Randy Worthington; John Walker; Brian Hemminger, Daily Chief Union; and Sarah Bennett, Clerk.

The summary of bills totaling \$378,119.05 was presented.

A motion was made by Mr. Voorheis, seconded by Mr. Korte, for the approval and payment of bills totaling \$378,119.05. Upon Voice Vote, all members voted Yes. The Chairman declared the motion carried.

The minutes of the September 15, 2025 Service Committee meeting, having been mailed to each Service Committee member, were approved as received.

Dr. Morgan Fay, Fay Family Dental Care, 103 Houpt Drive, addressed the Service Committee requesting approval to expand the driveway and add 24' for additional parking spaces on her business property. Dr. Fay indicated that she would like to dig the area out and add stone this year and pave the area next year. Service Committee members will look at the area and discuss this request again at the next Service Committee meeting. Dr. Fay will ask the contractor to flag the area for the Service Committee to view.

Mr. Victor Koehler, Koehler Surveying, and Mr. Randy Worthington addressed the Service Committee regarding properties owned by Mr. Worthington and located along Berry Street and Evergreen Lane. The possibility of closing an unimproved alley was discussed along with a lot split to adjust a property line for a property where the home encroaches on the unimproved alley and on another property owned by Mr. Worthington. Service Committee agreed to look at this request further and they will also review the placement of the utilities in this area.

Mr. Honaker reported that R.A. Bores, 2189 Dogtown Road, PO Box 217, Monroeville, Ohio 44847 will begin the waterline replacement work on West Finley Street, between North Hazel Street and North Warpole Street, tomorrow with the project expected to take two weeks to complete.

Mayor McColly shared a service agreement with HydroCorp, 5700 Crooks Road, Suite 100, Troy, Michigan 48098 for backflow inspections to maintain compliance with the Ohio Environmental Protection Agency. The contract is based upon a sixty (60) month term for a total amount of \$32,846.19.

A motion was made by Mr. Rowe, seconded by Mr. Korte, to approve the service agreement with HydroCorp for backflow inspections in the total amount of \$32,846.19 for sixty (60) months. Upon Voice Vote, all members voted Yes. The Chairman declared the motion carried.

Mayor McColly presented a request for a second well at the Upper Sandusky High School to be located to the northwest of the existing high school boys' baseball field, and west of the football field, located along Houpt Drive. The well would be utilized for watering the athletic fields including the soccer fields. The City's regulations prohibit wells within the City so an Ordinance would be required to address this request.

A motion was made by Mr. Rowe, seconded by Mr. Korte, to recommend to City Council to approve a request for a second well at the Upper Sandusky High School to be used to water the athletic fields. Upon Voice Vote, all members voted Yes. The Chairman declared the motion carried.

Mr. Schoenberger reported that Mr. Marvin Gnagy, PMG Consulting, has provided him with a Reservoir Management Plan.

Mr. Schoenberger also reported that Mr. Kevin Burlew, Water Treatment Plant employee, has obtained his Water Treatment Operator I license.

Mr. Schoenberger further reported that Mr. Carl Taylor, Superintendent of the Wyandot County Highway Garage, recently provided manpower and a sidearm mower and mowed the cattails, etc. around the reservoir which took two days to complete.

Mr. Honaker reported that he will be meeting with a property owner on Wednesday of this week where a water meter is at an Old Lincoln Highway address.

Mr. Honaker also reported that there is a preconstruction meeting on Tuesday, October 14, 2025 with Brandstetter Carroll, Inc. for the Westside Waterline Extension Project.

A thank you from Mr. Doug Keller, retired Wastewater Treatment Plant Supervisor, was shared.

Mayor McColly reported on the following:

- On behalf of Mr. Brad Taylor, Street and Sanitation Supervisor, the Street Department employees are currently working on paving and painting projects.
- Cost estimates for a project are being obtained from the Ohio Department of Transportation.
- He is currently working on a telecommunications project with Spyglass Consulting.
- The installation of Omni Fiber at the Water Treatment Plant is nearly completed.
- Representatives from the City of Bucyrus will be here on Tuesday, October 14, 2025 to view and discuss the City's trash automation.
- Health insurance for City employees will see a 40% increase in 2026.

An inquiry was made about the schedule for leaf pick-up. Mayor McColly will inquire with Mr. Taylor about a schedule for this work.

A motion was made by Mr. Rowe, seconded by Mr. Korte, to enter into an executive session to discuss a personnel matter. Upon Roll Call, all members voted Yes. The Chairman declared the motion carried. Upon completion of the executive session, the Service Committee reconvened into regular session.

There being no further business, the Chairman declared the meeting adjourned.

Sarah J. Bennett, Clerk

Dale Rowe, Chairman